High School Summer ONLINE Student & Parent Checklist

High School Summer ONLINE is 100% online. You will not have to visit campus to complete an online course. You need access to a computer and a reliable internet connection for the duration of the course. While online courses allow flexibility in their schedules, they are also highly structured with clear expectations and due dates. UCSC online courses are just like their face-to-face equivalents. You are challenged, encouraged to think deeply, and expected to perform university-level work. We encourage you to call or email our office at any point with questions or concerns.

GETTING STARTED

- Register at [https://summer.ucsc.edu/high-school/high-school-registration.html](https://summer.ucsc.edu/high-school/high-school-registration.html) open April 1 - June 1.

- Pay the nonrefundable $50 registration fee. Once submitted, it can 3-5 days to process your registration.

- Submit your completed Verification Form (final due date June 5). We understand that many schools are currently learning remotely; therefore, we can accept a digital seal, or we can accept the form without a seal if emailed to us directly from a counselor or principal at your school.

- If you attended in the past, you must register again to get your accounts set up for summer.

Until you complete these first two steps, you cannot enroll in courses.

ENROLLING IN CLASS

- Review the list of UCSC online courses compiled by our academic advisers and faculty as ideal for high school students.

- All courses are credit bearing; the grades you earn will be on your permanent record.

- Enroll in a class. May 1 - June 8.
  The system will allow a student to add a class later than June 8, but to be eligible for the 50% high school discount, you must be enrolled by our deadline. We will communicate with students based on their June 8 enrollment. If you make changes after this date, you must email us.
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ACADEMIC DEADLINES

❑ Make note of the academic session deadlines on our [calendar](#) to add, drop, request a W in one course, withdraw from the quarter, or change a grade option. Don't miss a deadline!

❑ If at any point you enroll in summer courses and then drop all credits, you will be charged a non-refundable $50 cancellation fee.

ONLINE FAQS

❑ Review the [online FAQ section](#) of our website for answers to common questions including time commitment, pace, and technical requirements.

WAIVERS

❑ Submit Waiver Packet online by June 15. Waiver Packet will be emailed to enrolled students and parents.

PAYMENT

❑ Payment information is on our [website](#). You can pay via credit card, eCheck, or in person at the SBS Financial Service Center.

❑ To authorize a Parent/Other payers who can then view a student eBill/make payments, invite an "other payer/ create parent pin" at My UCSC > UCSC eBill/ePay

❑ You can start paying any time after charges post to your MyUCSC account. If your account says "Future," it is likely because you enrolled between billing statements, and will have to wait until the next billing statement to pay (there is no penalty for this).

CANCELLATION

❑ If you register and then decide you won't be attending email [highschoolsummer@ucsc.edu](mailto:highschoolsummer@ucsc.edu), and we will cancel your registration (there is no $50 registration fee refund).

❑ If you have enrolled in any summer courses, drop them in your [student portal](#). You MUST DROP yourself. Instructors do not drop students for not attending or not paying. If you do not drop courses, you will be responsible for the tuition and academic consequences, i.e., you will receive an F.