High School Summer ONLINE Student & Parent Checklist

You will not have to visit campus to complete a remote course. You need access to a computer and a reliable internet connection for the duration of the course. While remote learning often allows for flexibility in their schedules, the classes are highly structured with clear expectations and due dates. UCSC remote courses are just like their face-to-face equivalents. You are challenged, encouraged to think deeply, and expected to perform university-level work. We encourage you to call or email our office at any point with questions or concerns.

GETTING STARTED

- Register at https://summer.ucsc.edu/high-school-online/high-school-registration.html by June 1.
- Pay the nonrefundable $50 registration fee.
- Submit your completed Verification Form (final due date June 5). We understand that many schools are currently learning remotely; therefore, we can accept a digital seal, or we can accept the form without a seal if emailed to us directly from a counselor or principal at your school.
- Once your registration and Verification Form are both received, it takes 3-5 days to process your completed registration through multiple offices. When processing is done, you will receive an email with details on how to enroll in a class.
- Note: If you attended in the past, you must register again to get your accounts set up for this summer.

Until you complete these first two steps, you cannot enroll in courses.

ENROLLING IN CLASS

- Review the list of UCSC courses compiled by our academic advisers and faculty as ideal for high school students. For visiting students, some classes lift restrictions and prerequisites. Students can email our office for a permission code to use at enrollments.
- Read course descriptions on our website, and click on the link to the Schedule of Classes (be sure term is set to ‘2020 Summer Quarter’) to find seat availability and day/times of instruction.
- If a course Day/Time is blank, it means that there are no set days/times. Students can often complete the remote portions of the course (readings, lectures, and quizzes) at any time. When days and times are listed, students are expected to attend class remotely. All times PST. Class locations are blank for remote courses.

highschoolsummer@ucsc.edu

Book a Zoom

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- When selecting a course, be mindful of class Sessions. Many high schools begin in fall before the end of Summer Session 2. No accommodations can be made to end your UC Santa Cruz course early, so check the dates before enrolling.

- All courses are credit-bearing; the grades you earn will be on your permanent record.

- Enroll in a class before June 8. The system will allow a student to add a class later than June 8, but to be eligible for the 50% high school discount, you must be enrolled by our deadline. We will communicate with students based on their June 8 enrollment. If you make changes after this date, you must email us.

**PAYMENT**

- Payment information is on our website. You can pay via credit card, eCheck, or mail.

- To authorize a Parent/Other payers who can then view a student eBill/make payments, invite an "other payer/ create parent pin" at My UCSC > UCSC eBill/ePay

- Due dates: You can start paying any time after charges post to your MyUCSC account. If your account says "Future," it is likely because you enrolled between billing statements, and will have to wait until the next billing statement to pay (there is no penalty for this). The final due date for summer tuition and campus fee is August 13.

**ACADEMIC DEADLINES**

- Make note of the academic session deadlines on our calendar to add, drop, request a W in one course, withdraw from the quarter, or change a grade option. Don't miss a deadline!

- You will not be dropped from a class for non-attendance or non-payment.

- If you decide not to take a class you enroll in, you must drop yourself. Dropping before the deadline results in a full-tuition reversal/refund. Withdraw posts a W for the grade and full tuition is charged (no refund). If you do not drop courses, you will be responsible for the tuition and academic consequences, i.e., you will receive an F.
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REMOTE LEARNING RESOURCES

☐ Review the remote learning resources for students.

ONLINE FAQS

☐ Review the online FAQ section of our website.

WAIVERS

☐ Submit online by June 15. Waiver Packets are emailed to enrolled students and parents.

CANCELLATION

☐ If you register and then decide you won’t be attending email highschoolsummer@ucsc.edu, and we will cancel your registration (there is no $50 registration fee refund) and stop emailing you.

☐ If you have enrolled in any summer courses, drop them in your student portal. You MUST DROP yourself. Instructors do not drop students for not attending or not paying. If you do not drop courses, you will be responsible for the tuition and academic consequences, i.e., you will receive an F.