Japanese 1 syllabus
UC Santa Cruz Summer 2021

I. Instructor and Office Hours
Instructor: Miyuki Takeuchi
Class Hours: M/W/F 1:00-3:30pm
Classroom on Zoom: Zoom ID ####### to be announced on Canvas
E-mail: mitakeuc@ucsc.edu
Office Hours: M/W/F 3:35 - 4:15 pm and by appointment
UCSC Japanese program homepage: http://language.ucsc.edu/undergraduate/japanese.html

II. Course Objectives
• To be able to carry out simple oral tasks such as greeting, purchasing, and asking for directions.
• To understand some basic grammar and the sociolinguistic aspects of the language.
• To be able to read and write hiragana and katakana scripts.
• To be able to recognize and produce 43 kanji.
• To obtain some strategies to make yourself understood and to understand others with limited knowledge of the language.

III. Textbook and Required Online Courses
  o After obtaining the textbook, follow the instructions given on the last page of the books to download the “OTO Navi” sound navigator onto your cell phone for their audio materials.
• Japan Foundation Japanese e-learning course みなと Minato
You need to get a certificates for both hiragana and katakana using the following sites by the due dates (see the schedule):
  Hiragana A1 Self-study Course   Katakana A1 Self-study Course

IV. Expectations for Students
• Class participation: In order to obtain the full credit (10% of the course grade) for your participation, you must meet the following criteria:
  a. Attend every class on Zoom. The classes are synchronous, therefore the attendance is required. In order to successfully participate in this course, you are required to have the following equipment: video camera, microphone, reliable internet connection.
     If you miss the class more than twice, 3% of out of the full 10% participation grade will be taken thereafter for every class missed. (Being late for 60 minutes counts as a ½ absence.)
  b. Read the schedule carefully and be well prepared and participate fully in the class activities. (The schedule will be uploaded on Canvas.)
  c. Contribute to the class: Actively engage yourself in what is happening in class and do your best!
  d. Work cooperatively with other students; helping each other to be better language users is an important part of your class contribution.
  e. During class, you are not allowed to 1) eat; 2) play with electronic devices or splitting focus with the class (texting, browsing, videos, etc.); 3) do homework and; 4) prepare for a quiz.
• Submit assignments on due dates (by the time class starts) and take the exams and quizzes when they are given. (Late homework submitted before the next class session will be given 50% credit.) No make-up quizzes/exams are allowed unless under extreme circumstances. The lowest score of the quizzes will not be included for the final grades.
V. General Grading Policy (subject to change with notice) and Important Dead Lines

| Class participation | 10% |
| Lesson 1&2 Exam     | 15  |
| Final exam          | 25  |
| Hiragana/Katakana/Kanji writing Exam | 12  |
| Writing & audio-record homework assignments | 20 |
| Quizzes             | 18  |

You must meet all of the following requirements in order to pass this course:
(1) Get a minimum cumulative score of 65%
(2) Get a minimum average score of 65% on the Lesson 1&2 and Final exams
(3) Get a minimum score of 65% on the final examination

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<th>Grade</th>
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<td>A+</td>
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<td>C</td>
<td>65 ~ 69.999…</td>
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<td>A</td>
<td>90 – 96.999…</td>
<td>C-/NP</td>
<td>63 ~ 64.999…</td>
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<td>A-</td>
<td>88 – 89.999…</td>
<td>D+/NP</td>
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<td>B+</td>
<td>85 ~ 87.999…</td>
<td>D/NP</td>
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<td>D-/NP</td>
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<td>C+</td>
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Summer 2021 Important Deadlines
- Add-Thursday, June 24
- Drop-Monday, June 28 (tuition reversed)
- Request "W" Grade-Friday, July 9 (no tuition reversal)
- Change Grade Option-Friday, July 9

Summer is unique. You will not be dropped for non-attendance or non-payment. You must drop yourself. Dropping before the deadline results in a full-tuition reversal/refund. Withdraw posts a W for the grade and full tuition is charged (no refund).

VI. Nihongo Related Websites
- Genki self-study
- Japanese-Lesson.com
- Japanese e-Learning Minato
  - https://minato-jf.jp
- Hiragana & Katakana
  - https://www.realkana.com
- How to type in Japanese on your computer:
  - https://www.coscom.co.jp/learnjapanese801/index.html
- Grammar
  - https://www.gwu.edu/~eall/vjg/vjghomepage/vjghome.htm
- Kanji dictionary
  - https://kanji.sljfaq.org
- Japanese English dictionary
  - http://nihongo.monash.edu/cgi-bin/wwwjdic
  - https://jisho.org
VII. **Academic Integrity Policy**

Keep in mind that plagiarism and cheating are a serious breach of academic standards. If you do not credit an author or present the words or ideas of someone else as your own without proper acknowledgment of the source (in homework assignments and papers), you are committing plagiarism. Visit [https://guides.library.ucsc.edu/writing/cite_sources](https://guides.library.ucsc.edu/writing/cite_sources) for how to cite sources.

All quizzes and exams are closed-book in which you are not allowed to look at notes, books, or other reference materials such as internet dictionaries and translation tools.

If you commit or try to attempt plagiarism or you cheat, or assist somebody in committing plagiarism or in cheating, the instructor will impose sanctions (e.g., lower the grade for the work in question, lower the final grade for the course, not passing the course). In this case, the meeting between the student and the instructor might be recorded. In addition during the quizzes and the exams the Zoom class might be recorded.

Furthermore, you will be officially reported to the university and may face disciplinary sanctions imposed either by the provost of your college or the Academic Tribunal convened to hear the case. Violations of the Academic Integrity policy can result in warning, suspension, dismissal and revocation of degree.

You will be asked to sign the Academic Misconduct Pledge on Canvas by 06/25.

VIII. **Disability/Learning Assistance**

"UC Santa Cruz is committed to creating an academic environment that supports its diverse student body. If you are a student with a disability who requires accommodations to achieve equal access in this course, please submit your Accommodation Authorization Letter from the Disability Resource Center (DRC) to me by email, preferably within the first two weeks of the quarter. I would also like us to discuss ways we can ensure your full participation in the course. I encourage all students who may benefit from learning more about DRC services to contact DRC by phone at 831-459-2089 or by email at drc@ucsc.edu."

IX. **CARE & Title IX Office**

Title IX prohibits gender discrimination, including sexual harassment, domestic and dating violence, sexual assault, and stalking. If you have experienced sexual harassment or sexual violence, you can receive confidential support and advocacy at the Campus Advocacy Resources & Education (CARE) Office by calling (831) 502-2273. In addition, Counseling & Psychological Services (CAPS) can provide confidential counseling support, (831) 459-2628. You can also report gender discrimination directly to the University’s Title IX Office, (831) 459-2462. Reports to law enforcement can be made to UCPD, (831) 459-2231 ext. 1. For emergencies call 911.  ([https://titleix.ucsc.edu/resources/syllabi-disclosure-statement.html](https://titleix.ucsc.edu/resources/syllabi-disclosure-statement.html))