I. **Instructor and Office Hours:**
Instructor: Keiko Yukawa  
Class Hours: M/W/F 1:00-3:30pm (Section 1); 9:00-11:30am (Section 2)  
Classroom on Zoom: 924 484 11079  
E-mail: kyukawa@ucsc.edu  
Office Hours on Zoom: M/W/F 12:20-1:00 or by appointment
Japanese language homepage: https://language.ucsc.edu/undergraduate/japanese.html

II. **Course Objectives**
1. To be able to carry out simple oral tasks such as greetings, purchasing, and asking for directions  
2. To understand some basic grammar and the sociolinguistic rules of the language  
3. To be able to read and write *hiragana* and *katakana* scripts  
4. To be able to read and write 43 *kanji*  
5. To obtain some strategies to be understood and to understand others with limited knowledge of the language

III. **Textbook.**
  - The site [http://genki.japantimes.co.jp/index_en](http://genki.japantimes.co.jp/index_en) has many useful materials for self-study (video clips, exercises, kanji cards, etc.).

IV. **Student Expectations**
1. Class participation  
   In order to obtain full credit for participation (10% of the course grade), you must meet the following criteria:  
   a. Attend every class. This class will be taught synchronously and remotely--time conflicts are not allowed for this class. If you miss the class more than twice, 3% of out of the full 10% participation grade will be taken thereafter for every class missed. Being late by 60 minutes or more counts as a 1/2 absence.  
   b. Read the schedule carefully and be well prepared to participate fully in class activities.  
   c. Contribute to the class and actively engage yourself in what is happening in class--do your best!  
   d. Work cooperatively with other students: helping each other to be better language users is an important part of your class contribution.  
   e. Be respectful of the class: no food, including gum (drinks are okay); no playing with electronic devices or splitting focus with the class (texting, browsing, videos, etc.); no doing homework during class; no preparing for quizzes during class.

2. Submit assignments on due dates and take exams and quizzes when they are given on Canvas.  
   Homework that is late may be submitted before the next class session for 50% credit. **No make-up quizzes/exams are allowed.**
V. **General grading policy (subject to change with notice)**

<table>
<thead>
<tr>
<th>Category</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>Participation</td>
<td>10%</td>
</tr>
<tr>
<td>Mid-term examination</td>
<td>23%</td>
</tr>
<tr>
<td>Final examination</td>
<td>30%</td>
</tr>
<tr>
<td>Quizzes</td>
<td>22%</td>
</tr>
<tr>
<td>Assignments</td>
<td>15%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

**Minimum requirements to pass this course:**

You must obtain:

a. A cumulative score for the course of 65% or more
b. A midterm and final average of 65% or more
c. A final exam score of 65% or more

<table>
<thead>
<tr>
<th>Grade</th>
<th>Cumulative score</th>
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<tbody>
<tr>
<td>A+</td>
<td>97 -</td>
</tr>
<tr>
<td>A</td>
<td>90 - 96.999…</td>
</tr>
<tr>
<td>A-</td>
<td>88 - 89.999…</td>
</tr>
<tr>
<td>B+</td>
<td>85 - 87.999…</td>
</tr>
<tr>
<td>B</td>
<td>80 - 84.999…</td>
</tr>
<tr>
<td>B-</td>
<td>75 - 79.999…</td>
</tr>
<tr>
<td>C+</td>
<td>70 - 74.999…</td>
</tr>
<tr>
<td>C</td>
<td>65 - 69.999…</td>
</tr>
<tr>
<td>D</td>
<td>60 - 64.999…</td>
</tr>
<tr>
<td>F</td>
<td>Less than 60</td>
</tr>
</tbody>
</table>

VI. **Nihongo Related Websites**

- Genki self-study
- Japanese-Lesson.com
- Japanese e-Learning Minato
  - [https://minato-jf.jp](https://minato-jf.jp)
- Hiragana & Katakana
  - [https://www.realkana.com](https://www.realkana.com)
- How to type in Japanese on your computer:
  - [https://www.coscom.co.jp/learnjapanese801/index.html](https://www.coscom.co.jp/learnjapanese801/index.html)
- Grammar
  - [https://www.gwu.edu/~eall/vjg/vjghomepage/vjghome.htm](https://www.gwu.edu/~eall/vjg/vjghomepage/vjghome.htm)
- Kanji dictionary
  - [https://kanji.slifaq.org](https://kanji.slifaq.org)
- Japanese English dictionary
  - [http://nihongo.monash.edu/cgi-bin/wwwjdic](http://nihongo.monash.edu/cgi-bin/wwwjdic)
  - [https://jisho.org](https://jisho.org)

VII. **Important Summer Session Remote 2020 Deadlines:**

- **Add** - Thursday, June 25
- **Drop** - Monday, June 29 (tuition reversed)
- **Request "W" Grade** - Friday, July 10 (no tuition reversal)
- **Change Grade Option** - Friday, July 10

Summer is unique. **You will not be dropped for non-attendance or non-payment.** You must drop yourself. Dropping before the deadline results in a full-tuition reversal/refund. Withdraw posts a W for the grade and full tuition is charged (no refund).
For all dates and deadlines, including ‘change of grade option’ (P/NP) and grades due, here is the summer academic calendar: [https://summer.ucsc.edu/studentlife/index.html](https://summer.ucsc.edu/studentlife/index.html)

For questions about dropping, requesting a W grade for a course, or withdrawing from the summer quarter, email summer@ucsc.edu.

### VIII. DRC Remote Accommodations:

The Disability Resources Center reduces barriers to inclusion and full participation for students with disabilities by providing support to individually determine reasonable academic accommodations. Operations continue via remote appointments. If you have questions or concerns about exam accommodations or any other disability-related matter, email the DRC Schedulers at drc@ucsc.edu for an appointment.

### IX. Academic Dishonesty

Academic integrity is the cornerstone of a university education. Academic dishonesty diminishes the university as an institution and all members of the university community. It tarnishes the value of a UCSC degree. All members of the UCSC community have an explicit responsibility to foster an environment of trust, honesty, fairness, respect, and responsibility. All members of the university community are expected to present as their original work only that which is truly their own. All members of the community are expected to report observed instances of cheating, plagiarism, and other forms of academic dishonesty in order to ensure that the integrity of scholarship is valued and preserved at UCSC.

In the event a student is found in violation of the UCSC Academic Integrity policy, he or she may face both academic sanctions imposed by the instructor of record and disciplinary sanctions imposed either by the provost of his or her college or the Academic Tribunal convened to hear the case. Violations of the Academic Integrity policy can result in dismissal from the university and a permanent notation on a student’s transcript.

For the full policy and disciplinary procedures on academic dishonesty, students and instructors should refer to the Academic Integrity page at the Division of Undergraduate Education.

### X. Title IX:

The university cherishes the free and open exchange of ideas and enlargement of knowledge. To maintain this freedom and openness requires objectivity, mutual trust, and confidence; it requires the absence of coercion, intimidation, or exploitation. The principal responsibility for maintaining these conditions must rest upon those members of the university community who exercise most authority and leadership: faculty, managers, and supervisors.

The university has therefore instituted a number of measures designed to protect its community from sex discrimination, sexual harassment, sexual violence, and other related prohibited conduct. Information about the Title IX Office, the online reporting link, applicable campus resources, reporting responsibilities, the UC Policy on Sexual Violence and Sexual Harassment, and the UC Santa Cruz Procedures for Reporting and Responding to Reports of Sexual Violence and Sexual Harassment can be found at titleix.ucsc.edu.

The Title IX Office is actively responding to reports and requests for consultation. If you are not currently working with someone in the office and want to make a report/request a consult, you can expect the fastest response by using our online reporting link. For more information please visit the Title IX Operations under Covid-19 page.
<table>
<thead>
<tr>
<th>Date &amp; What is covered</th>
<th>Preparation for the Class (the page numbers refer to the textbook)</th>
<th>LQ = Lesson Quizzes (on Canvas and Zoom)</th>
<th>Assignment Due</th>
</tr>
</thead>
</table>
| 6/22 (M) Introduction Lesson 1 | - Read pp. 24-27 “Japanese Writing System”  
- Practice Hiragana  
- Read the greetings pp. 34-35  
- Read Numbers p. 48 | - LQ 1-1: Everything that was covered on 6/22  
   - Greetings pp. 34-35  
   - Vocabulary pp. 40-41 (p. 41: recognition only)  
   - Numbers, Time, Telephone numbers pp. 48-50  
   - Hiragana (あ - ほ) | - Handout L. 1-1 |
| 6/24 (W) Lesson 1 | - Memorize the greetings pp. 34-35  
- Memorize the numbers p. 48  
- Read pp. 24-27 “Japanese Writing System”  
- Review Hiragana (あ - っぽ): Do Hiragana Handwriting Practice Sheet (あ - っぽ)  
- Read the grammar pp. 42-45  
- Review (Time, Telephone numbers) pp. 49-51  
- Read (Expression Notes1, Culture Note) pp. 36-37 | - LQ 1-2: Everything that was covered up to 6/24  
   - Self-introduction (including # year student, age)  
   - Vocabulary p. 41 Occupations, family  
   - Hiragana (あ - ん, dots/circles/small や, ゆ, よ): Do Hiragana Handwriting Practice Sheet (ま - ん) | - Handout L. 1-2 |
| 6/26 (F) Lesson 1 | - Review (Occupations, Nationalities, Age) pp. 51-54, 57  
- Self-introduction (your own) p. 55 VII B  
- Memorize the Dialogue I, II pp. 38-39  
- Read pp. 45-47 Culture Note, Expression Notes 2 | - LQ 2: Everything that was covered up to 6/26  
   - Vocabulary pp. 60-61 (Words That Point, Things, Places, Money Matters)  
   - Numbers p. 69  
   - Hiragana (all) | - L. 1 Listening Practice Quiz  
- Handout L. 2-1  
- Writing Practice p. 293 |
| 6/29(M) Lesson 2 | - Memorize the Dialogue I p. 58  
- Read pp. 64-66  
- Memorize p. 83  
- Read pp. 67-68 Expression Notes 3, Culture Note  
- Review Hiragana (Double Consonants/ Long Vowels) | - LQ 2: Everything that was covered up to 6/26  
   - Vocabulary pp. 60-61 (Words That Point, Things, Places, Money Matters)  
   - Numbers p. 69  
   - Hiragana (all) | - L. 1 Listening Practice Quiz  
- Handout L. 2-1  
- Writing Practice p. 293 |
| 7/1 (W) Lesson 2 | - Memorize the Dialogue II pp. 58-59 using the menu p. 79 | - LQ 2: Everything that was covered up to 6/26  
   - Vocabulary pp. 60-61 (Words That Point, Things, Places, Money Matters)  
   - Numbers p. 69  
   - Hiragana (all) | - L. 1 Listening Practice Quiz  
- Handout L. 2-1  
- Writing Practice p. 293 |
| Lesson 3 | - Read p. 88-92 (up through #4 Time Reference)  
- Read pp.28-30 “Japanese Writing System” Katakana | - LQ 2: Everything that was covered up to 6/26  
   - Vocabulary pp. 60-61 (Words That Point, Things, Places, Money Matters)  
   - Numbers p. 69  
   - Hiragana (all) | - L. 1 Listening Practice Quiz  
- Handout L. 2-1  
- Writing Practice p. 293 |
| 7/3 (F) | Holiday (no class) | | |
| 7/6 (M) | Midterm (Lesson 1 and 2 & Hiragana)  
(See study guide on Canvas for the details) | - LQ 3-1: Everything that was covered up to 7/1  
   - Vocabulary pp. 86-87 (Nouns, U-verbs, Ru-verbs, Irregular verbs)  
   - Grammar pp. 88-92 (up through #4 Time Reference)  
   - Katakana (ア - ト) | - L. 2 Listening Practice Quiz  
- みなと Hiragana A1 Self-Study Course  
- Handout L. 3-1 |
| 7/8 (W) Lesson 3 | - Read p.92 #5 〜ませんか  
- Read p.93 #7 Frequency Adverbs  
- Read p.94 Expression Notes 4  
- Review Katakana (ア - ト): Do Katakana Handwriting Practice Sheet (ア - ト)  
- Read p.101 Culture Note | - LQ 3-1: Everything that was covered up to 7/1  
   - Vocabulary pp. 86-87 (Nouns, U-verbs, Ru-verbs, Irregular verbs)  
   - Grammar pp. 88-92 (up through #4 Time Reference)  
   - Katakana (ア - ト) | - Handout L. 3-1 |
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</tr>
</thead>
<tbody>
<tr>
<td>7/10 (F)</td>
<td>- Memorize the Dialogue I, II pp. 84-85</td>
<td>- LQ 3-2: Everything that was covered up to 7/10</td>
<td>- Handout L. 3-2</td>
</tr>
<tr>
<td>Lesson 3</td>
<td>- Review Katakana (ナ-ン): Do Katakana Handwriting Practice Sheet (ナ-ン)</td>
<td>- LQ 3-2: Everything that was covered up to 7/10</td>
<td>- Handout L. 3-3</td>
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<tr>
<td></td>
<td>- Read pp. 30-31 “Japanese Writing System” Kanji</td>
<td>- LQ 3-2: Everything that was covered up to 7/10</td>
<td>- L. 3 Listening Practice Quiz</td>
</tr>
<tr>
<td></td>
<td>- Kanji pp. 298-299 (一-百)</td>
<td>- Vocabulary pp. 86-87 (all)</td>
<td>- Handout L. 3-3</td>
</tr>
<tr>
<td>7/13 (M)</td>
<td>- Read pp. 107-110 (up through #3 Past Tense of です)</td>
<td>- Grammar pp. 88-94</td>
<td>- L. 3 Listening Practice Quiz</td>
</tr>
<tr>
<td>Lesson 4</td>
<td>- Review all Katakana including the long vowels and double consonants. Also, read and write your own name and recognize the other names.</td>
<td>- Katakana (all)</td>
<td>- Handout L. 3-1</td>
</tr>
<tr>
<td></td>
<td>- Kanji p. 299 (千-時)</td>
<td>- Writing Practice p. 301 III</td>
<td>- L. 3 Listening Practice Quiz</td>
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<td></td>
<td>- Do Kanji Practice on p. 300</td>
<td>- Handout L. 4-2</td>
<td>- Kanata A1 Self-Study Course</td>
</tr>
<tr>
<td>7/15 (W)</td>
<td>- Read p. 113</td>
<td>- Handout L. 4-2</td>
<td>- L. 4 Listening Practice Quiz</td>
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<tr>
<td>Lesson 4</td>
<td>- Memorize p.127 Days of the month/Months</td>
<td>- Handout L. 4-3</td>
<td>- Handout L. 4-3</td>
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<tr>
<td></td>
<td>- Memorize the Dialogue I-III pp. 102-103</td>
<td>- Writing Practice p. 305 IV B</td>
<td>- Writing Practice p. 305 IV B</td>
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<tr>
<td></td>
<td>- Kanji p. 303 (士-半) and p. 306 (山, 川)</td>
<td>- Handout L. 4-3</td>
<td>- Writing Practice p. 305 IV B</td>
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<tr>
<td></td>
<td>- Read pp. 132-135 (up through #2 すき（な）/きらい（な）)</td>
<td>- L. 4-4: Everything that was covered up to 7/15</td>
<td>- Handout L. 4-3</td>
</tr>
<tr>
<td>7/17 (F)</td>
<td>- Read p. 136</td>
<td>- Vocabulary pp. 104-106</td>
<td>- Handout L. 4-3</td>
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<tr>
<td>Lesson 5</td>
<td>- Memorize the Dialogues II, III pp.128-129</td>
<td>- Grammar pp. 107-112</td>
<td>- Handout L. 4-3</td>
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<tr>
<td></td>
<td>- Read p. 136 Expression Notes 6</td>
<td>- Kanji pp. 299-302 (#15-23)</td>
<td>- Handout L. 4-3</td>
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<td></td>
<td>- Read p. 144</td>
<td>- Handout L. 4-3</td>
<td>- Handout L. 4-3</td>
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<td>Culture Note</td>
<td>- Kanji pp. 306-307 (24-39)</td>
<td>- Handout L. 4-3</td>
</tr>
<tr>
<td>7/20 (M)</td>
<td>- Read p. 305 III 麦アイリーさんのしゅうまつ</td>
<td>- L. 4-4: Everything that was covered up to 7/15</td>
<td>- Handout L. 4-3</td>
</tr>
<tr>
<td>Lesson 5</td>
<td>- Kanji p. 306 (元-田) and p. 307 (女, 男)</td>
<td>- Vocabulary pp. 132-136</td>
<td>- Handout L. 4-3</td>
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<tr>
<td></td>
<td>- Read pp. 135-136</td>
<td>- Grammar pp. 130-131 (い- adjectives and な- adjectives)</td>
<td>- Handout L. 4-3</td>
</tr>
<tr>
<td></td>
<td>- Memorize the Dialogues II, III</td>
<td>- Kanji pp. 306 -307(#24-39)</td>
<td>- Handout L. 4-3</td>
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<td></td>
<td>pp.128-129</td>
<td></td>
<td>- Handout L. 4-3</td>
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<tr>
<td></td>
<td>- Read p. 136 Expression Notes 6</td>
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<td>- Handout L. 4-3</td>
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<tr>
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<td>- Read p. 144</td>
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<td>7/22 (W)</td>
<td>- Read p. 309 II B</td>
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<td>- Handout L. 4-3</td>
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<td>Lesson 5</td>
<td>- Kanji p. 307 (見-飲)</td>
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<td>- Handout L. 4-3</td>
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<td>- Read p. 310 C</td>
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<td>7/24 (F)</td>
<td>- Final Examination (See study guide on Canvas for the details)</td>
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<td>- Handout L. 4-3</td>
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- Handout L. 4-3
- Writing Practice p. 305 IV B
- Handout L. 5-1
- Writing Practice p. 311 III
- Handout L. 5-2